



## POSITION ANNOUNCEMENT

### Organizer / Business Representative

#### POSITION SUMMARY

IBEW Local 1439 is seeking a motivated, dedicated labor professional to serve as Organizer/Business Representative. This position plays a central role in growing our Union through internal and external organizing, representing members under multiple collective bargaining agreements, and communicating our mission to the public through digital and traditional media. The successful candidate will be a visible champion of workers' rights, skilled in member engagement, and effective across the full scope of business representative duties.

### Duties & Responsibilities

#### Organizing

- Lead and support internal organizing campaigns to increase membership engagement, participation, and retention within the Local.
- Conduct external organizing campaigns to identify, contact, and represent unorganized workers in the electrical industry across the jurisdiction.
- Build and maintain organizing committees; train members in organizing techniques and one-on-one conversations.
- Track and maintain detailed records of organizing contacts, campaigns, and outcomes.
- Coordinate with IBEW International Representatives and the Missouri State AFL-CIO on organizing strategies and support.
- Respond to worker inquiries and requests for union representation in a timely and professional manner.

#### Business Representative Duties

- Administer and enforce multiple collective bargaining agreements across assigned employers and classifications.
- Investigate, process, and advocate on behalf of members throughout all steps of the grievance and arbitration procedure.
- Assist in the preparation and negotiation of collective bargaining agreements, including research of wages, benefits, and working conditions.
- Represent members in disciplinary hearings, investigatory meetings, and other employer-initiated proceedings.
- Communicate regularly with members and stewards regarding contract rights, workplace issues, and union activities.

- Monitor employer compliance with contract provisions, including wages, hours, overtime, safety, subcontracting, and fringe benefit contributions.
- Coordinate with the Business Manager and other staff on workload, assignment coverage, and strategic priorities.
- Participate in apprenticeship coordination, and workforce development initiatives as assigned.

## Communications & Digital Media

- Maintain and regularly update the Local's website with current news, contract updates, event announcements, and member resources.
- Manage the Local's social media platforms (Facebook, X/Twitter, Instagram, and others) with consistent, professional, and engaging content.
- Create and distribute member communications including newsletters, bulletins, emails, and text alerts.
- Develop digital content that promotes the value of union membership and supports organizing and political education efforts.
- Coordinate with Local leadership on messaging strategy, branding, and public relations.

## Qualifications

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### Required

- IBEW membership in good standing, or eligibility for same
- Knowledge of NLRA, labor law, and collective bargaining processes
- Demonstrated ability to handle grievances and contract enforcement
- Valid driver's license
- Ability to work flexible hours, including evenings and weekends as needed

### Preferred

- Prior experience as a union steward, organizer, or business representative
- Experience with social media management and digital communications
- Familiarity with website content management systems (CMS)
- Strong written and verbal communication skills

## Compensation & Benefits

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Compensation as listed in the IBEW Local 1439 bylaws.

### HOW TO APPLY

Interested candidates should submit a letter of interest and resume to:

**Jeremy Pour, Business Manager**

IBEW Local Union 1439

[Jeremyp@ibew1439.com](mailto:Jeremyp@ibew1439.com)

Deadline: April 3, 2026